Plan of Action for Geaux Jobs Workforce Area 20 Regarding COVID-19

In effort to protect and maintain the safety of our customers and employees of Geaux Jobs Workforce Area 20, we have taken the following precautionary measures. We are only accepting customers in person at our Ascension (Gonzales) and St. Helena / Tangipahoa Parish (Hammond) offices, and by phone and email at our other offices. As always, we are happy to assist with all your career needs and we encourage you to use the steps below to begin the process of applying for WIOA Services:

- Go to [www.laworks.net](http://www.laworks.net)
- Click on “My HiRE Account”
- Enter your username and password to access your HiRE Account
  
  Note: If you do not have a username and password, click on “Register for your HiRE Account” and scroll to Option #3 and select “Individual” to create an account.
- Once you are logged into your HIRE account, find the section titled “My Benefits Plan” and click on “Create WIOA Pre-Application” or “View WIOA Pre-Application”
- Next, complete the application and follow the instructions given on your screen
- Once your application is received, a local office will contact you with additional information

Note: This Pre-Application provides a way for individuals to begin the eligibility process for WIOA Services. Using the information, you provide during registration, in combination with the input you provide during the next few steps, we will determine whether you may be eligible for any WIOA Services and we will contact you directly.

If you have any questions during the application process, please contact your local Geaux Jobs Center and ask to speak with a WIOA counselor.

Please visit us in person:
- **Ascension Parish** - (225) 647-5557
  1060 East Worthey Street Gonzales, LA 70737
- **Tangipahoa / St. Helena Parishes** - (985) 902-4200
  403 Market Street Hammond, LA 70403

Please give us a call:
- **Felicianas / Pointe Coupee Parishes** - (225) 635-6635
- **Iberville / West Baton Rouge Parishes** - (225) 687-0969
- **Livingston Parish** - (225) 435-0606
- **Washington Parish** (985) 545-1050

Thank you for understanding and cooperation during this difficult time.